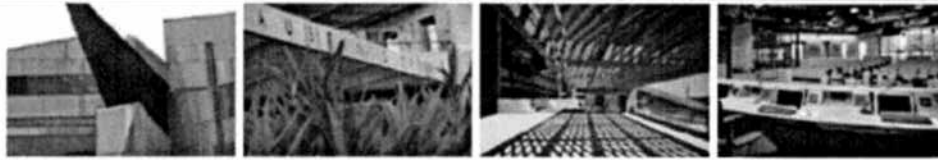


A U S T I N C I T Y C O U N C I L

**AGENDA**



Thursday, December 06, 2007

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**Public Works  
RECOMMENDATION FOR COUNCIL ACTION**

**ITEM No. 36**

**Subject:** Authorize negotiation and execution of a professional services agreement with MWM DESIGNGROUP, INC. (MBE-MH), Austin TX; LARSON, BURNS AND SMITH, INC., Austin, TX; and CLAUNCH AND MILLER, INC., Austin, TX for architectural and engineering services for parks renovations and improvements for a period of three years or until financial authorization is expended, each agreement in an amount not to exceed \$500,000 with a total amount for the three agreements not to exceed \$1,500,000.

**Amount and Source of Funding:** Funding is available in the Fiscal Year 2007-2008 Capital Budget of the Parks and Recreation Department.

**Fiscal Note:** There is no unanticipated fiscal impact. A fiscal note is attached.

<p><b>Additional Backup Material</b> (click to open)</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Fiscal Note</b></li> <li><input type="checkbox"/> <b>M/WBE REVISED</b></li> <li><input type="checkbox"/> <b>Matrix</b></li> </ul>
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**For More Information:** Robert Brennes 974-6722, Ron Gentry 974-7133, Robin Field 974-7064.

**Purchasing Language:** Best three (3) qualification statements of twenty-five (25) statements received.

**MBE/WBE:** This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 16.5 % MBE and 14.2 % WBE subconsultant participation.

In November 2006, the citizens of Austin approved bond funding for construction of new facilities and remodeling of existing facilities in various City parks. This request is to authorize a rotational list contact with three consultant firms that will provide for analysis of existing facility needs, design of new small facilities and renovation of existing facilities, acquisition of permits, coordination with the Art in Public Places Program, and construction administration and warranty services.

The facilities to be renovated or enhanced include, but are not limited to, hike and bike trails, recreation and senior centers, playscapes, tennis courts and pro shops. This Parks Renovations and Improvements Rotation List will provide design and construction administration services for the facility improvements.

The authorization provides for funding of parks renovation and improvement services for approximately \$500,000 for each of the three firms for a total not to exceed \$1,500,000. The period of service is estimated to be three years or until financial authorization is expended.

This request allows for the development of a professional services agreement with each of the three recommended firms. The rotation list will allow assignment of projects based on the firms' availability of resources and experience. Should the City be unsuccessful in negotiating a satisfactory agreement with a recommended firm, negotiations will cease with that firm and the funding will be distributed among the remaining firms.

Participation goals stated in the solicitation were 16.5% MBE and 14.2 % WBE. The recommended firms each provided an M/WBE Compliance Plan that met the goals of the solicitation and was approved by the Department of Small and Minority Business Resources.

Notification of issuance of a Request for Qualifications (RFQ) for the subject services was sent to 378 firms on August 3, 2007. The RFQ was obtained by 96 firms, and 25 firms submitted qualification statements. Eleven of the firms were certified MBE/WBE firms. Evaluation of the 25 firms results in the following recommendations:

**RECOMMENDED FIRM:** MWM DESIGNGROUP, INC., AUSTIN, TX

MBE/FH TOTAL – PRIME

MWM DesignGroup, Inc., Austin, TX

MBE TOTAL – SUBCONSULTANTS 16.5%

- (MB) HVJ Associates, Inc., Austin, TX (Geotechnical Engineering, Civil Engineering, Environmental Consulting, Engineering Design, and Environmental Impact Studies)
- (MH) Structures PE, LLP, Austin TX (Structural Engineering)
- (MH) Crespo Consulting Services, Austin TX (Hydrological Services)
- (MA) Encotech Engineering consultants, Inc., Austin, TX (MEP Engineering)

WBE TOTAL – SUBCONTRACTORS 14.2%

Dynamic Reprographics, Inc., Austin, TX (Blueprinting and Copying Services)

NON M/WBE TOTAL – SUBCONTRACTORS

- Land Design Partners, Austin, TX (Landscape Architecture)
- Amtech Roofing Consultants, Austin, TX (Roofing Consultant)

**RECOMMENDED FIRM:** LARSON, BURNS & SMITH, INC., AUSTIN, TX

NON M/WBE PRIME

Larson, Burns & Smith, inc., Austin, TX

MBE TOTAL – SUBCONTRACTORS 16.5%

- (MA) Alan Y. Tanaguchi Architect, Austin, TX (Architectural Services)
- (MA) Frank Lam & Associates, Inc. (Structural Engineering)

WBE TOTAL – SUBCONTRACTORS 14.2%

- Stanberry Engineering Co., Austin, TX (Civil Engineering)
- McGray & McGray Land Surveyors, Austin, TX (Survey)

**RECOMMENDED FIRM:** CLAUNCH & MILLER, INC., AUSTIN, TX

NON M/WBE TOTAL – PRIME

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Claunch & Miller, Inc., Austin, TX

MBE TOTAL – SUBCONTRACTORS

16.5%

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(MB) HVJ Associates, Inc. Austin, TX (Geotechnical, Soils)

(MA) MWM DesignGroup, Inc., Austin, TX (Surveying, Civil Engineering)

(MA) Encotech Engineering Consultants, Inc., Austin, TX (Structural Engineering,  
Mechanical Engineering, Electrical Engineering)

WBE TOTAL – SUBCONTRACTORS

14.2%

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Baer Engineering and Environmental Consulting, Inc., Austin, TX (Environmental Consulting)

Accuplan Consulting, ADA, Austin, TX (Building Permit Services)

D & J Blueline, Austin, TX (Blueprinting and Copying Services)

36. Authorize negotiation and execution of a professional services agreement with MWM DESIGNGROUP, INC. (MBE-MH), Austin TX; LARSON, BURNS AND SMITH, INC., Austin, TX; and CLAUNCH AND MILLER, INC., Austin, TX for architectural and engineering services for parks renovations and improvements for a period of three years or until financial authorization is expended, each agreement in an amount not to exceed \$500,000 with a total amount for the three agreements not to exceed \$1,500,000. Funding is available in the Fiscal Year 2007-2008 Capital Budget of the Parks and Recreation Department. Best three (3) qualification statements of twenty-five (25) statements received. This contract will be awarded in compliance with Chapter 2-9B of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program) by meeting the goals with 16.5 % MBE and 14.2 % WBE subconsultant participation.

**The motion authorizing the negotiation and execution of a professional services agreement with the following three companies, MWM Designgroup, Inc., Larson, Burns and Smith, Inc., and Claunch and Miller, Inc. was approved.**